

**PROCEEDINGS OF  
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L),  
STATE WING, THIRUVANANTHAPURAM**

NCC Establishment – Appointment of Last Grade Servants on Rs 4300-5930 Pre-revised (Revised scale on Rs.8500-13210) in NCC Department in NCC Directorate (K&L), Thiruvananthapuram (Headquarter Vacancy) - orders issued.

5098/A2/II-Est/2013/NCC

Thiruvananthapuram

Dated 08 Apr 2014

Read :- KPSC District Office, Wayanad Advice No WR I(1)5091/08 dated 12.03.14

The candidate, whose details given below has been advised by the District Officer, Kerala Public Service Commission, District Office, Wayanad as per the letter read above for appointment as Last Grade Servant in NCC Department in Thiruvananthapuram District (HQ Vacancy) in the pay scale of Rs.4300-5930 Pre- revised (Revised scale on Rs. 8500-13210).

Advice Sl.No	Name and Address of Candidate	Name of Father or guardian	Date of Birth	Qualification and experience	Turn of Advice (OC/Res)
1	Koya K Grocery Shop, Nelliambam Kayakkunnu PO, Panamaram Wayanad, Pin-670721  (Mappila)	Veerankutty CP	14.02.1967	SSLC Ex-serviceman	OC Turn

2. The candidate shown above is appointed temporarily as **Office Attendant in NCC Directorate (K&L), Thiruvananthapuram (HQ Vacancy)** in the existing vacancy.

3. The above mentioned candidate is directed to report to the Administrative Officer/Administrative Assistant of the NCC Directorate within **15 days** on receipt of this proceedings with necessary documents in original to prove his date of birth, qualifications and in case of candidate whose community is noted in the appointment order, his community certificate, Non – Creamy Layer Certificate etc also to be produced. He is also required to produce a Medical Certificate of health in original from a Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree and two character certificates from gazetted officers, failing which he will not be admitted for duty.

4. The appointment of the candidate is temporary under Rule 9 (a) (i) of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided in the Rule 10 (b) of the above rules and also subject to satisfactory report in Police verification later regarding his character and antecedents. The service of the candidate is subject to Rule 3 (c) of the General rules of the Kerala State and Subordinate Service Rules 1958.

5. He will be on probation in the cadre of Last Grade Servant for a period of one year on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office concerned will obtain the endorsed proforma duly filled in by the candidate before he is allowed to join duty. The scanned copies of identification certificate of the candidate is also enclosed for verification of photograph and signature of the candidate and the fact may be recorded on the identification certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported forthwith. After the candidate is allowed to join duty, the identification certificate verified and found acceptable may be kept pasted in his service book. The original community certificate, Non creamy layer certificate as applicable may be verified at the time of joining duty. **The date of joining duty should be reported promptly.**

7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidate is also directed to affix his thumb impression on the medical fitness certificate along with an attested copy of photograph. Service book in respect of the individual may be opened within one week from the date of joining duty. Attested copies of pages of service book containing name, address, thumb impression, signature and personal identification marks are to be forwarded to this Directorate along with photocopy of identification certificate duly verified by the Administrative Officer/Administrative Assistant and joining report, for onward submission to Kerala Public Service Commission.

8. The candidate should report for duty within 15 days on receipt of this order, failing which action would be taken to cancel the appointment without further notice.

Note: - 1. The Non Creamy Layer Certificate issued by the Revenue Authority should be verified by the appointing authority to satisfy that they do not belong to the category of Creamy Layer.

(Sd/-x-x-x)  
B Chakravarty  
Major General  
Additional Director General NCC

To  
Koya K  
Grocery Shop, Nelliambam  
Kayakunnu PO, Panamaram - Regd post with AD  
Wayanad, Pin-670721

The District Officer, KPSC District Office, Wayanad  
The Secretary, KPSC, Thiruvananthapuram

Copy to :- File/A3/A4/SF/Official website

Approved for Issue



Administrative Officer