

PROCEEDINGS OF
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)
STATE WING-THIRUVANANTHAPURAM

NCC Establishment- Appointment of Lower Division Clerk (Ex-Servicemen only) on Rs.5250-8390(PR) (Revised Rs 9940-16580/-) in NCC Directorate (Head Quarter Vacancy) - Orders Issued.

No 10487/A2 –Est /2012/NCC Thiruvananthapuram Dated 28 Oct 2014

Read: Advice letter No PTAII (2) 3661/07dated 08.10.2014 from the District Officer, KPSC District Office, Pathanamthitta.

ORDER

1. The candidate, whose details are given below has been advised by the District Officer, Kerala Public Service Commission, District Office, Pathanamthitta as per the letter read above for appointment as Lower Division Clerk in NCC Department at NCC Directorate (Head Quarter Vacancy), Thiruvananthapuram in the pay scale of Rs.5250-8390(PR) (Revised Rs.9940-16580/-).

Advice SI No	Name and address of candidate	Name of Father or guardian	Date of birth	Qualification and experience	Turn of Advice (OC/BC)
1	Vilcent .J Thrayambakam Near RC Church Nadoorkolla Amaravila P.O Pin-695 122 (Latin Catholic)	Joseph	25.05.1971	1.S.S.L.C 2.Ex-Serviceman	Reservation Turn

2. The candidate shown above is appointed temporarily as Lower Division Clerk (Ex-Servicemen only) in the scale of pay of Rs.5250-8390(PR), (Revised Rs. 9940-16580/-) and posted in the office of NCC Directorate (K&L), State Wing,Thiruvananthapuram in the existing vacancy.

3. The above mentioned candidate is directed to report before the **Administrative Officer, NCC Directorate (K&L), State Wing, Thiruvananthapuram** within **15 days** on receipt of this proceedings with necessary documents in original to prove his date of birth, qualifications and in case of candidate whose community is noted in the appointment order, his community certificate, Non Creamy Layer Certificate etc also to be produced. He is also required to produce a Medical Certificate of health in original from a Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree, failing which he will not be admitted for duty.

4. The appointment of the candidate is temporary under clause (i) of Sub Rule (a) of the Rule 9 of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided for in Rule 10 (b) of those Rules and also subject to satisfactory report in Police verification later regarding his character and antecedents. The service of the candidate is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. His service will be regularised with effect from the date of his appointment subject to satisfactory verification report from both the Police and KPSC Authorities concerned, and he will be on probation in the cadre of Lower Division Clerk for a period of two years on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office will obtain the endorsed proforma duly filled in by the candidate before he is allowed to join duty. The scanned copy of identification certificate of the candidate is also enclosed for verification of photograph and signature of the candidate and the fact may be recorded on the identification certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported forthwith. After the candidate is allowed to join duty, the Identification Certificate verified and found acceptable may be kept pasted in his Service Book. The original Community Certificate, Non-Creamy Layer Certificate as applicable may be verified at the time of joining duty. The date of joining duty should be reported promptly.

7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidate is also directed to affix his thump impression on the medical fitness certificate along with an attested copy of photograph. Service book in respect of the individual may be opened within one week from date of joining duty. Attested copies of pages of service book containing name, address, thump impression, signature, personal identification marks and details of appointment are to be forwarded to this Directorate along with photocopy of Identification Certificate duly verified by the Commanding Officer and joining report, for onward submission to Public Service Commission.

8. The candidate should report for duty within 15 days on receipt of this Order, failing which action will be taken to cancel the appointment without further notice.

Note: - 1. The Head of Office will obtain and retain SPARK FORM NO1 duly filled for registering in the SPARK system to obtain Permanent Employment Number (PEN).
2. Identification certificate of the candidate should also be returned along with the NJD report if any.
3. The Head of Office will obtain and submit application for allotment of Permanent Retirement Account Number (PRAN) to concerned Treasury from the Individual vide GO (P) No. 49/2013/Fin dated 03.04.2013

Sgd
(B.Chakravarty)
Major General
Additional Director General NCC

To

Vilcent .J
Thrayambakam
Near RC Church
Nadoorkolla
Amaravila P.O Pin-695 122 (Reg Post with AD)

The District Officer
K PSC Pathanamthitta

Offl Web Site

Approved for issue

Senior Superintendent

T. Vijaya Kumar
Senior Superintendent
Establishment
NCC Directorate (K & L)