

14 Mar 2016

CIRCULAR

Sub : Streamlining rules of application for move sanction of civilian employees from Directorate-Revised norms-Reg

1. It has been observed that a large number of move sanction application are receiving from Gp HQs and units for approval from this Dte which is hindering the day to day smooth functioning of this Directorate. Hence forth the following rules are to be observed by all concerned while forwarding application for move sanction of civilian employees:-

- (a) T/D in all respect may be restricted to bare minimum.
- (b) Sanctioning authorities for T/D at all levels are responsible to obtain concurrence of respective immediate Higher Hqs for the move on T/D. Copies of authorization for move on T/D will invariably be forwarded to Higher Hqs for explicit approval, preferably prior to the movement taking place, but invariably after the event.
- (c) Inter state move Sanction (Provisional/final) will be sanctioned by the ADG as per existing practice.
- (d) Inter District/inter Group move may be sanctioned by their respective Group Commanders and a copy of the same be furnished to this Dte for perusal.
- (e) Local T/D may be sanctioned by respective COs with explicit approval of the Gp commanders concerned.
- (f) Move sanction for the civilian employees attending the COC/ATC/CATC/CAWATCs etc within the state may be obtained from the Group Headquarters concerned. Formal move sanction for the purpose is approved with the financial sanction proceedings of the camps.
- (g) The departmental audit team will verify the move sanction/TA claims in accordance with the TA Rules prevailing in the state.

2. As per above, the units concerned will forward a copy of the move sanction approved by the Group Commanders along with relevant supporting documents to this Directorate for perusal.

3. These changes will come in force with immediate effect.

Sgd/
(Rajesh Tyagi)
Major General
Additional Director General NCC

To: (1) All Gp HQs/ Units and SS Company NCC,Kazhakutam
(2) Official Website
(3) All sections

Approved for issue

Senior Superintendent