

PROCEEDINGS OF
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)
STATE WING, THIRUVANANTHAPURAM

NCC Establishment: Appointment of Girl Cadet Administrator on Contractual Basis –
Remuneration as per para (4) of Selection Criteria in NCC Directorate – Orders Issued

No. 6475/ P3-Pub/GCA/2015/NCC(2) Thiruvananthapuram Dated 01 Feb 2016

Read: - (i) G.O (Rt) No.2510/2015/H.Edn dated 23.09.2015.
(ii) This Directorate Letter of even No. dated 26 Nov 2015.
(iii) Board Proceedings No. 6475/ P3-Pub/GCA/2015/NCC dated 29 Dec 2015.
(iv) Selection Board Criteria of GCA.

ORDER

1. The candidate, whose details given below has been selected for the post of contractual employment of GCAs in NCC Directorate .The remuneration as per selection criteria /conditions laid down vide our letter read (ii).

Sl No	Name and Address of Candidates	Date of Birth	Remark
1	KER/SW/03/38141/UO Muthara.S.S MERA Nagar-175 Mundakkal East, Kollam-01.	16.05.1985	-

2. The above mentioned candidate is directed to report before the Director, NCC Directorate, on 08 Feb 2016 with original certificates (NCC & Academics), Character & Conduct Certificate, the contract agreement (contract agreement available in our Web Site in www.keralancc.org) in Bond Paper worth Rs.200/-, Medical Fitness Certificate from a Govt medical practitioner and a Passport Size Colour Photograph.

3. The appointment of GCAs is purely Contractual in nature up to 31 Mar 2016 subject to review of appointment after 03 months. Their appointment is strictly based on the terms and conditions specified in the selection criteria of GCAs.

Contd 2/....

4. The candidate should report for duty on 08 Feb 2016, failing which the action will be taken to cancel the appointment without further notice and fresh appointments from the reserve list will be carried out.

Sgd/-
(Rajesh Tyagi)
Maj General
Additional Director General NCC

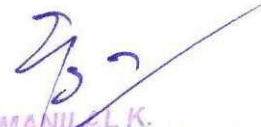
Distribution:-

1. KER/SW/03/38141/UO
Muthara.S.S
MERA Nagar-175
Mundakkal East, Kollam-01 .
Pin-691001

Internal

Est/Fin/A5/IT Cell-Official Web Site

Approved For Issue


MANILAL K.
Publicity cum Liaison Officer
NCC Directorate (K & L)
Thiruvananthapuram-10

Referred to in Rule 8 of Part I KSR

ARTICLES OF AGREEMENT made this the day of
Two Thousand between Sri/Smt. S/o/D/o
.....
..... (here enter name and address) aged
..... years on the first part and the ADG, Kerala & Lakshadweep NCC Directorate
which expression shall include its successors and assigns of the other part.

AND WEREAS the party of the first part has agreed to serve NCC Department as
..... on the terms and conditions
hereinafter contained.

Now THESE PRESENT WITNESS as follows:

1. The party of the first part shall submit himself/herself to the order of ADG and of the officers and authorities under whom he may from time to time be placed by and shall remain in the service for the period from to or till the completion of the 11 months and 15 days whichever occurs earlier subject to the provisions herein contained.

2. The party of the first part shall devote his whole time to his / her duties and at all times obey the rules including the Government Servants Conduct Rules prescribed from time to time for the regulation of the public service to which he / she may belong and shall whenever required, proceed to any part of India for carrying out the duties as may be assigned to him.

3. The service of the party of the first part may be terminated as follows:

(a) At the end of contract period as provided in clause I of the this agreement/ completion of Project period/ winding up of office without notice.

(b) At any time on one month's notice in writing given to him / her by ADG NCC K & L Dte if in his opinion the party of the first part proves unsuitable for the efficient performance of his / her duties during service under this agreement.

(c) By one calendar month's notice in writing given at any time during service under this agreement either by him / her to the ADG or to him by AD G without any cause assigned.

4. The service of the party of the first part may be terminated without previous notice as follows:

(a) By the ADG ,Kerala & Lakshadweep Dte, without previous notice if the ADG, Kerala & Lakshadweep Dte of is satisfied in the medical evidence that the party of the first part is unfit and is likely for a considerable period to continue unfit by reason of ill health for the discharge of his / her duties in India.

Provided always that the decision of the ADG ,Kerala& Lakshadweep Dte, that the party of the first part is likely to be unfit shall be conclusively binding on the party of the first part.

(b) By the ADG ,Kerala & Lakshadweep Dte, without any previous notice if the party of the first part shall be guilty of any insubordination, intemperance, misbehaviour or other misconduct or of any breach or non performance of any of the duties assigned to him / her or of the provisions of these presents or of any rules pertaining to the public to the public service to which he / she may belong.

(c) By the ADG ,Kerala& Lakshadweep Dte, without any previous notice if the party of the first part is absent from duties for a continuous period of 15 days except on medical / maternity ground.

5. If the party of the first part is suspended from duty during investigation into any charge of misconduct, he shall not be entitled to any pay during such period of suspension.

6. The party of the first part will be paid remuneration at the rate of Rs.....
(Rupees only) (consolidated) per mensem.
The party of the first part is entitled to traveling allowance for the journeys performed for official purpose as approved by the ADG ,Kerala& Lakshadweep Dte as follows:

- (a) For travelling from Head Quarters to work site exceeding 8 km and back, the actual bus fare or second Mail/Express train fare will be reimbursed subject to ceiling fixed for Government employees of Grade-III.
- (b) Daily Allowance at the rate applicable to Government employees of Grade-III.

7. Any loss caused by the party of the first part shall be recoverable from his / her remuneration and for this purpose, the loss assessed by the ADG ,Kerala& Lakshadweep Dte shall be final and conclusive.

8. The party of the first part shall be eligible for casual leave for a total period of 10 days during the period of this agreement, with prior permission of the controlling officer. In addition to this he/she is eligible for maternity leave for a period of twelve weeks and leave on medical ground for a continuous period not exceeding one month subject to the condition that pro rata deduction from remuneration will be made.

Provided always that the party of the first part shall produce necessary medical certificate from the registered medical practitioner treating him/her. The decision of the ADG ,Kerala& Lakshadweep Dte, in the matter of admissibility of leave shall be conclusively binding on the party of the first part.

9. The party on the first part shall not be eligible for any other kind of leave other than mentioned in clause (8).

10. The party as the first part is eligible for special festival allowance mentioned in orders of the Government in this regard.

11. The party on the first part will be eligible to avail only those holidays, declared as holidays by this office or by the Government.

12. During the contract period of party on the first part shall attend the work allotted to him / her by this office or any other authorized officers engaged by the office with utmost care and diligence required of him / her and the employee shall be bound to make good to the office any damage caused to the properties of the office or due to

carelessness or negligence of the party on the first part. In such cases he / she shall be made responsible for such damage and the decisions in that cases will be finalized on the basis of the recommendation / remarks of the concerned,

13. The parties to the agreement shall be bound by such amendments or special corrections that may be effected by the Executive Committee / Governing Body of from time to time.

IN WITNESS WHERE OF the party on the first part Sri. and the ADG ,Kerala & Lakshadweep Dte, , Thiruvananthapuram in to set their hands the day and year first above written.

Signed by Sri. the party of the first part.

In the presence of witnesses

1)

2)

Signed by Sri..... ADG, Kerala & Lakshadweep Dte for and on behalf of, Thiruvananthapuram.

In the presence of witness

1)

2)