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NCC Directorate (K&L)  
State Wing ( Finance )  
Cotton Hill Bungalow  
Vazhuthacaud  
Thiruvananthapuram –10

No.9337/F2-Fin/Obs/2019/NCC


25 Sep 2020

All Units / Group headquarters

**Sub:- CERTIFICATE IN CONNECTION WITH TR 59 (C) BILLS PERTAINING TO THE FINANCIAL YEAR 2019-20 – Reg**

1. It is observed that cases of duplication of TR – 59 bills by the Dte during allocation of funds.
2. Hence ADG has directed that a certificate to be obtained from each SCO and DDO that, there was no duplication of TR – 59 (c) claim submission occurred during the FY 2019-20 in r/o Institutional claims.
3. All Gp Cdrs and OC units are also requested to ensure timely submission of claims and no duplication of bills in TR-59 (c) in the future. Necessary action to carry out checking / verifying be taken at Gp HQ / Unit level to avoid such duplication. Also all Gps / Units to ensure that henceforth only one set of TR 59 (c) is required to submit to this Dte, duly signed by DGC / Trg Officer.
4. All are requested to fwd a certificate stating about the authenticity of bills as per format given below. The certificate should be signed by DDO and countersigned by OC Unit / DGC & CAO so as to reach this Dte by 30 Sep 2020 positively for information of the HOD.



  
(S Francis)

Col

Director

For Addl Director General NCC

FORMAT

CERTIFICATE

Certified that all the bills submitted have been verified with the Registers and connected documents held in this office and concerned Institutions. Single authorised claims have only been preferred, no duplication of bills submitted in the FY 2019-20.

Name and sign of DDO

Countersigned By SCO/HOO