

Tele : 2721278

NCC Directorate (K&L)
State Wing
Thiruvananthapuram-10

No. 1155/A3-Est/2019/NCC

11 Feb 2020

From

The Additional Director General NCC

To

All NCC Group Headquarters/Units/SS Coy
(Through Official Website)

Sir,

Sub : NCC Est – Transfer Details of Employees – Reg.

This Directorate endeavours to prepare a data bank compiling the transfer details of all the employees of state wing. Hence you are requested to forward the transfer details of all state employees in the enclosed proforma duly verified with the Service Book, to reach this Directorate by 25.02.2020.

Yours faithfully,



(K Anil Kumar)
Administrative Officer
For Additional Director General NCC

Encls : Proforma of transfer details.

TRANSFER DETAILS F EMPLOYEES OF(Name of Unit)

| Sl. No. | Name & Designation | Date of joining in NCC Dept | Date of joining in present office | DRB in which originally appointed | Offices in which the applicant worked till joining the present office | | | | Remarks |
|---------|--------------------|-----------------------------|-----------------------------------|-----------------------------------|---|-----------------|-------------------|---------------------|---------|
| | | | | | Name of office | Date of joining | Date of relieving | Reason for transfer | |
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