

0471-2721278

NCC Directorate (K&L)
State Wing
Thiruvananthapuram

No. 1487/IT-Cell/2020/NCC

05 March 2021

From

The Additional Director General NCC

To

The Group Commander/Officer Commanding
(All Units/Group Headquarters)

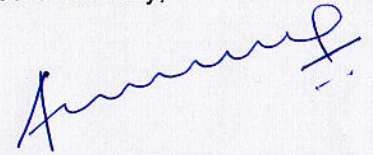
Sir,

Sub: - Submission of Unit IT equipment card regarding.

Ref: This office letter of even number dated 16 Dec 2020.

1. With reference to the letter cited above, instructions have been issued to forward the details of IT equipment's in respect of all Group Headquarters/Units after compilation at respective Group Headquarters level so as to reach this Directorate by 30th Jan 2021. However, the same has not been received to Directorate till date.
2. In the view of the above it is requested to forward the details without further delay since the data needs to be put up for the perusal of ADG NCC, in connection with procurement of new IT equipment/stores before the closure of current financial year.
3. Treat matter most urgent.

Yours faithfully,



(Anil Kumar K)
Administrative Officer
For ADG NCC



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