

**PROCEEDINGS OF**  
**THE OFFG ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L),**  
**STATE WING, THIRUVANANTHAPURAM**  
**(PRESENT: BRIGADIER P K SUNIL KUMAR)**

NCC Dept- Establishment – Appointment of Chowkidar Grade-II (Ex-Servicemen only) on Rs 16,500-35,700/- (Revised Rs. 23000-50200/-) in Palakkad District - Orders issued.

2726/A2/II-Est/2017/NCC Thiruvananthapuram

Dated 22 Feb 2022

Read : - Letter No.P II(1) 846/17 dated 02.02.2022 from the District Officer, KPSC District Office, Palakkad.

**ORDER**

The candidate, whose details given below has been advised by the District Officer, Kerala Public Service Commission, District Office, Palakkad as per the letter read above for appointment as Chowkidar Grade- II (Ex-Servicemen only) in NCC Department in Palakkad District in the Scale of Pay of Rs. 16500-35700/- (Revised Rs. 23000-50200/-).

Adv Sl.No	Name and Address of Candidate	Name of Father or guardian	Date of Birth	Qualification and experience	Turn of Advice
01	SURESH P POOLAKKAL (H) AKALUR P O PALAKKAD – 679302  (Hindu -Thiyya)	KUNHIRAMAN P	30.04.1976	1) SSLC 2) Ex-Serviceman (17 years)	Reservation Turn

2. The candidate shown above is appointed temporarily on scale of pay of Rs 16500 - 35,700/- (Revised Rs. 23000-50200/-) as **Chowkidar Grade II** and is posted at **28(K) BN NCC, Ottapalam** in the existing vacancy.

3. The above mentioned candidate is directed to report before the **Commanding Officer, 28(K) BN NCC, Ottapalam** within 15 days on receipt of this proceedings with **necessary documents in original to prove his date of birth and, qualifications. He is also required to produce a Medical Certificate as prescribed in GO(P) No. 20/2011/P&ARD dated 30.06.2011 in original from a Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree and two character certificates from gazetted officers. The Head of office is also directed to verify the original advice memo issued to the candidate from KPSC at the time of joining duty. In the case of candidate whose community is also noted, the same may be verified with prescribed community certificates/ Non Creamy Layer Certificate. If the candidate failed to submit the said documents in original he will not be admitted for duty.**

4. The appointment of the candidate is temporary under Rule 9 (a) (i) of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided in the Rule 10 (b) of the above rules and also subject to satisfactory report in Police verification later regarding his character & antecedents and PSC verification. The service of the candidate is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. He will be on probation in the cadre of LGS for a period of one year on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office will obtain the Police verification Proforma (Available with NCC website) duly filled in by the candidate before he is allowed to join duty and forward the same to this Directorate for further action. **Original One Time Verification Certificate which includes**



the scanned image of photo and signature of the candidate is enclosed herewith. The photograph and signature of the candidate may be verified and the fact may be recorded by the Commanding Officer/Group Commander/Manager on the original One Time Verification Certificate itself. You are also directed to verify the original advice memo issued to the candidate from KPSC at the time of joining duty. If there is any discrepancy, the candidate should not be allowed to join duty and the fact should be reported to this Directorate forthwith. After the candidate is allowed to join duty, copy of One Time Verification Certificate verified and found acceptable may be kept pasted in his Service Book. The date of joining duty should be reported promptly.

7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidate is also directed to affix his thumb impression on the medical fitness certificate along with an attested copy of photograph. As Per GO (P) No. 118/2021/Fin dated 17.08.2021, the employees entered in service on or after 01.01.2021- e-Service book is mandatory. The physical Service Book opened (if any) shall stands cancelled. The e-Service Book of the individual may be opened within one week from the date of joining duty. As per letter No AA&VW I-I/1/2020-KPSC dated 14.12.2021, KPSC, Thiruvananthapuram is directed to forward the Proforma (available with NCC website) including personal memorandum and service details of the incumbent furnished by the offices concerned with proper attestation of the head of office, instead of attested copies of page No 1 to 4 of service book for service verification which will be held by KPSC. Original One Time Verification Certificate duly verified and after recording verification details and necessary entries is to be forwarded to this Directorate for onward submission to Kerala Public Service Commission.

8. The candidate should report for duty within **15 days** on receipt of this order, failing which action would be taken to cancel the appointment without further notice. If the candidate is unable to join duty, such vacancy should be reported along with necessary supporting documents as 'Not Joining Duty vacancy' through the OC Unit to whom posted.

9. All employees appointed on or after 01.04.2013 should submit application in duplicate to treasury concerned for allotment of Permanent Retirement Account Number (PRAN).

Note: - Attached Original One Time Verification Certificate should also be returned along with the NJD report if any.



To

SURESH P  
POOLAKKAL (H)  
AKALUR P O  
PALAKKAD - 679302

Sd/-xxxx

Offg. Additional Director General NCC

By Registered Post with AD

The Commanding Officer  
28(K) BN NCC, Ottapalam  
(Original OTV certificate enclosed)

By Registered Post

The District Officer, KPSC Palakkad

NCC GP HQs, Kozhikode

Copy to: File/A3/SF/Official website/CC

Approved for Issue

**ASHOK KUMAR**  
PEN : 385270  
Administrative Assistant  
NCC Directorate (K&L)  
Thiruvananthapuram - 10