

**PROCEEDINGS OF**  
**THE ADDITIONAL DIRECTOR GENERAL NCC,**  
**NCC DIRECTORATE (K&L), STATE WING, THIRUVANANTHAPURAM.**  
**PRESENT: MAJOR GENERAL ALOK BERI**

**NCC Finance– Initial Financial Sanction for ATC to be held at SMHSS, Patharam by 3(K) Girls Bn NCC, Kollam from 11 May 2022 to 20 May 2022 - Accorded – Orders issued.**

No: 3906/E3-Fin/CATC/3(K) Girls Bn /22-23/NCC Thiruvananthapuram Dated: 06 May 2022

Read:-

- (1) NCC Directorate (K&L), TvpM Letter No.1006/CATC/KIm/Trg dated 26 Apr 2022.
- (2) NCC Group Headquarters, Kollam letter No. 702/3(K)Girls/GII dated 25 Apr 2022.

**ORDER**

1. As per letter read as 1<sup>st</sup> paper above, Training Sanction for the ATC at SMHSS, Patharam was accorded with strength of 06 ANOs and 600 Cadets. As per letter (2) cited, the Group Commander has forwarded budget estimate with strength of 06 ANOs and 600 Cadets (including 20 Cadets from SFI) for the ibid camp and has requested to accord Initial Financial Sanction.
2. The case was examined in detail and Initial Financial Sanction is accorded to the **Officer Commanding, 3(K) Girls Bn NCC, Kollam** as per details given below :-

S No	Particulars of expenditure	Amount in Rupees
(a)	Actual Bus/Train fare from Institution to Camp site and back for 05 ANOs and 485 Cadets.	<b>84,000</b>
(b)	Messing charges @ Rs.150/- pd per officer for 06 ANOs for 10 days.	<b>9,000</b>
(c)	Messing charges @ Rs.150/- pd per cadet for 580 Cadets for 10 days.	<b>8,70,000</b>
(d)	Incidental charges @ Rs.18/- per cadet for 580 Cadets for 10 days.	<b>1,04,400</b>
(e)	POL charges for 580 Cadets.	<b>75,400</b>
(f)	Rank pay for 06 ANOs.(subject to rank of officer actually attended )	<b>21,774</b>
(g)	TA/DA for 13 Civilian Staff.(subject to approval of Move sanction) (JS/Clk/Typist - 04, Dvrs – 03 & OA/Lascar – 06)	<b>66,970</b>
<b>Total</b>		<b>12,31,544</b>

(a)	<b>Central Share (75%)</b>	<b>9,23,658</b>
(b)	<b>State Share (25%)</b>	<b>3,07,886</b>

3. In view of the above, the Drawing and Disbursing Officer, 3(K) Girls Bn NCC, Kollam is hereby authorized to draw and disburse 75% of the State share as advance for the commencement of the camp and the balance amount should be drawn only on the basis of actual expenditure to close the camp account and debiting the expenditure under major Head "2204-00-102 Sports and Youth Welfare Programme for Students – 99 NCC-34-3 Other charges"(Voted Non Plan)for the current financial Year 2022-23. The Accounts Officer, Central Wing is advised to release Central Share to the Unit concerned through NEFT as per Para 2 above.

Contd...2/-

4. The Camp Commandant will ensure the following:-

- (a) Submission of Actual Expenditure Statement to this Directorate for issue of Final Financial Sanction by 07 Jun 2022.
- (b) Refund 75% of unspent balance to Central Fund and 25% of unspent balance to State Treasury.
- (c) Closing of Camp Account in accordance with proportionate ratio of Central and State share as per Final Financial Sanction issued from this Directorate.
- (d) Detailed Account is submitted to AG Trivandrum and Thrissur time based as on Final Financial Sanction is issued from this Directorate.

5. Sanction is also hereby accorded to purchase permanent utility items not to exceed 25% of Incidental fund and also to ensure that the items purchased during the previous camps are not to be included in the present list of items. All purchases should be as per Kerala Store Purchase Manual 2013.

6. In case of cancellation or postponement of camp, the same may be intimated soon to State Wing Finance of this Directorate for necessary action. Original copy of Proceedings related to Financial sanction should also be returned immediately on cancellation of camp.

7. Sanction is accorded to hold the excess cash as shown below due to bank holidays on the following dates :-

Date prior to Bank holidays	Cash holding limit	Reason
13 May 2022	Rs. 1,00,000	14&15 May 2022 being bank holidays

8. **The cash payment should be discouraged and only in the emergent situation this facility should be availed. A proper record of the receipt and payment should be maintained by the respective Camp Commandant.**



Sd/-x-x-x-  
Addl Director General NCC

To

1. The Officer Commanding, 3(K) Girls Bn NCC, Kollam
  2. DTO, Kollam
  3. The AG, DAE – 4, Kerala, Thiruvananthapuram
  4. Principal Accountant General (Audit), Thrissur
  5. NCC Group Headquarters, Kollam
6. Internal :- (i) F1 – Fin, (ii) Central Wing – Accounts Branch  
(iii) Audit Wing (iv) File (v) SF

**Approved for Issue**

**JYOTHI. N**  
PEN - 384927  
Senior Superintendent  
Ncc Directorate (K&L)  
Thiruvananthapuram - 10