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NCC Directorate (K&L)  
State Wing  
Thiruvananthapuram-10

No. 8223/A3-Est/2012/NCC

07 Jul 2012

From

The Deputy Director General NCC

To

All NCC Group Headquarters,  
Units & SS Coy NCC

Sir,

Sub : Half yearly strength return of Civilian Staff

Ref : NCC Dte (K&L) letter No 8223/B1-Est/2009/NCC dated 31 Dec 2009.

1. Please refer NCC Directorate letter cited above.
2. Half Yearly Strength Return for the half year ending 30 Jun 2012 prepared in the revised proforma be submitted to this Directorate positively by 15 Jul 2012.
3. It is seen that some units are in the habit of forwarding half yearly strength returns without ascertaining the accuracy of the data being forwarded. This creates havoc while comparing with the data available in this Directorate. Hence, units are advised to have a thorough check of the correctness of the data before forwarding to this Directorate.

Yours faithfully,



(Shani SJ)  
Administrative Assistant  
for Deputy Director General NCC